**LETTER OF RECOMMENDATION FOR A STUDENT**

Dear Mr. Benson,

My name is Jennifer Greystone, and I teach Honors English at Miller Heights High School for grades 11 and 12. I have taught and worked in several organizations with Michael Boyle for the past four years at Miller Heights High School. I’m always impressed by his ability to lead and mentor his peers. He exemplifies humility and maturity in the classroom and during extracurricular activities. I therefore highly recommend Michael as your Human Resources Assistant.

Michael led students as the Vice President of the Student Safety Committee to make the MHHS campus safer. He helped the school implement new crosswalks in the student parking lot and drop-off zones after many students and parents voiced their concerns during a community forum. The local news stations covered the story as well and deemed Michael a “kid who truly cares about his peers.”

In addition to his passion to lead, Michael has demonstrated an ability to support his classmates in my Honors English class. During a group project, Michael offered to tutor a classmate who was struggling with the early 20th-century literature we were exploring. He successfully helped that student better understand the symbolism of the content, improving the student’s essays and insights during class discussions.

I highly recommend Michael as your Human Resources Assistant. He is an invaluable resource to this school, and I know he will make an incredible colleague.

Please let me know if you would like to discuss Michael’s character and attributes further. You can reach me by phone at 756-432-1198 or by email at \_\_\_\_\_\_\_\_\_\_.

Sincerely,  
Jennifer Greystone  
English Teacher at Miller Heights High School